



FOR IMMEDIATE RELEASE

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**Reminder: Property Owners Must Register Residential Rental Properties
and Update Existing Rental Registration Accounts**

Eau Claire, WI – February 12, 2021- The Eau Claire City Housing Inspection Program requires that all property owners with one or more rental housing units in the City of Eau Claire to register their properties with the Health Department. The purpose of the rental registration is to build stronger communication between the city and property owners, increase efficiency in notifying property owners of inspections and to facilitate faster resolution of violations.

A reminder that:

☒ **All property owners that own residential rental properties within the City of Eau Claire must register each property.** This is done by completing a registration form and submitting a fee of \$5 per property. Properties that are not located within city limits of Eau Claire do not have to register. Please see information below for more instructions.



Online (Preferred)- <http://www.eauclairecounty.org/RentalRegistration>

Fill out the registration form online. Registration form will ask for the name of the owner of each rental housing unit and the name, address, and telephone number of an authorized contact person for each residential rental unit. The \$5 fee per property can be paid online with a credit card or electronic check.



In Person- Visit the Health Department office located at 720 2nd Avenue, Eau Claire. You will fill out the registration form at the office. Bring a form of payment for \$5 fee per property (cash, check, or credit card).



By Mail- Print the registration form from the website and mail with a check (\$5 fee per property) to:
Eau Claire City-County Health Dept., 720 2nd Avenue, Eau Claire, WI 54703.

☒ **All rental property owners need to update their accounts if there has been a change in ownership or contact information.** Access your online account to update the property(ies) at <http://eauclairecounty.org/RentalRegistration/>.

Please contact the Health Department at 715-839-4718 with any questions.

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Promoting **health** and **safety** for all Eau Claire Communities